



Group number: _____

Waiver of Group Workplace Benefits and Notice of Special Enrollment Rights

Instructions: Please complete boxes outlined in **RED**

A: Please Complete the Following:

Employer Name: _____

Employee Information:

Last Name: _____

Middle Initial: _____

First Name: _____

Social Security Number: _____

For the plan year effective: ____/____/____

I am waiving coverage for (check all that apply):

Myself

Spouse/Domestic Partner

Dependent(s) – Please list names: _____

I am waving coverage due to:

My preference not to have coverage

Coverage under my spouse's/domestic partner's plan – name of carrier: _____

Waiving Medical Coverage

B: Special Enrollment Notice and Certification

By signing below, I certify that I have been given an opportunity to apply for coverage for myself and my eligible dependent(s), if any. I am declining enrollment as indicated above. I understand that I am declining enrollment for myself and/or my eligible dependent(s) (including my spouse) because of other insurance, or other group coverage, I may be able to enroll myself and my eligible dependent(s) in this plan if I lose, or my eligible dependent(s) lose eligibility for that other coverage (or if the employer stops contributing towards my or eligible dependents' other coverage).

I understand that I must request enrollment no more than 30 days after the date the other plan coverage ends (or after the employer stops contributing towards the other coverage). If I do not do so, I will not be able to enroll until my employer's next annual open enrollment period. In addition, I understand that if I have a newly eligible dependent(s) as a result of my marriage, birth, adoption, or placement of adoption, I may be able to enroll myself and my eligible dependent(s). However I must request enrollment within 30 days after the marriage, birth, adoption, or placement for adoption.

I understand that in order to request special enrollment or obtain more information, I should contact my group administrator.

Signature of Employee: _____

Signature Date: ____/____/____