



Workplace Benefits Change Form

Instructions: Please complete boxes outlined in **RED**

A: Personal Information

Last Name: _____ Middle Initial: _____ First Name: _____
Date of Birth: ____/____/____ Social Security Number: _____
Street Address: _____ Apt #: _____
City: _____ State: _____ Zip Code: _____
Home Phone Number: _____ E-mail Address: _____
Marital Status: Single Married Divorced Widowed
Gender: Male Female Sub-Group: Specialty Composites Waco Boom

B: Type of Change [MUST SELECT OPTION(S) AND FILL IN INFORMATION]

Name Change:

Previous Name: _____

New Name: _____

Address Change:

Previous Address: _____

New Address: _____

Dependent Changes:

Dependent 1

Last Name: _____ Middle Initial: _____ First Name: _____
Date of Birth: ____/____/____ Social Security Number: _____
Gender: Male Female Enroll Delete Relationship: _____

Dependent 2

Last Name: _____ Middle Initial: _____ First Name: _____
Date of Birth: ____/____/____ Social Security Number: _____
Gender: Male Female Enroll Delete Relationship: _____

Dependent 3

Last Name: _____ Middle Initial: _____ First Name: _____
Date of Birth: ____/____/____ Social Security Number: _____
Gender: Male Female Enroll Delete Relationship: _____

Dependent 4

Last Name: _____ Middle Initial: _____ First Name: _____
Date of Birth: ____/____/____ Social Security Number: _____
Gender: Male Female Enroll Delete Relationship: _____

C: Qualifying Event Information*

Qualifying Event:

Date of Qualifying Event: ____/____/____

*Proof of qualifying event may be requested

D: Acknowledgement of Coverage and Signature

Name Printed:

Signature:

Signature Date: ____/____/____